

SOUTHWEST MICHIGAN LIBRARY COOPERATIVE
COUNCIL MEETING AGENDA

Thursday, April 15, 2010 at 7:00 pm
South Haven Memorial Library

1. Call to order
2. Roll Call: to be taken from sign up sheets
3. Approval of April 15, 2010 agenda
4. Mike Mok of AWE will demonstrate the ELF website
5. Approval of January 14, 2010 minutes (see pp. Council 1-4)
6. Treasurer's report (see pp. Treasurer 1-7)
7. Old Business
 - a. Status of SMLC Grants
 - i. Mel Delivery – Teresa
 - ii. Technology – Teresa
 - iii. Collection Development – Ann
 - iv. Professional Development – Lawrence
8. New Business
 - a. Grand Rapids Public Library and Kent District Library request to join SMLC
 - b. Misc. information from State meetings – Rick
 - c. Committee reports (if any)
 - d. General information sharing from all members
 - e. Select location of July 8 Council meeting
9. Other announcements
 - a. SMLC Public Directors Meeting to be held May 7 at the Niles District Library. Coffee at 9:30 am, meeting to begin at 10:00 am. Please RSVP Nancy and indicate if you wish to stay for lunch. Nancy's e-mail is nstudebaker@nileslibrary.com.
10. Adjournment

**Southwest Michigan Library Cooperative
Council Meeting Minutes
January 14, 2010
Paw Paw District Library**

1. Call to order: The meeting was called to order by President Ryan Wieber at 3:04 pm.
2. Roll Call: (Attendance was taken from sign up sheets)

The following members from public libraries were present:

Kristina Knezic	Berrien Springs Community Library
Carol Richardson	Bridgman Public Library
Jennifer Ray	Cass District Library
Tim Wiggins	Cass District Library
Ann Greene	Eau Claire District Library
Donna Kowalewski	Galesburg Memorial Library
Stephanie Daniels	Hartford Public Library
Ann Rohrbaugh	Kalamazoo Public Library
Ralph Weesies	Lawrence Memorial Library
Mary Roussel	Lawton Public Library
Chris Noffsinger	Marcellus Township Library
Nancy Studebaker	Niles District Library
Ryan Wieber	Otsego District Public Library
Teresa Stannard	Parchment Community Library
Hillary	Paw Paw District Library
John Mohney	Paw Paw District Library
Christine Berro	Portage District Library
Mary Kynast	Maude Palenske Memorial / St. Joseph
Gretchen Evans	Sodus Township Library
Deb Jones	South Haven Memorial Library
Shirley Cody	Three Rivers Public Library
Lois Hartman	Watervliet District Library
Rick Hulsey	Willard Library (Battle Creek)

The following members from other library types were present:

Dennis Kreps	Kalamazoo Institute of Arts
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Guests

There were no guests.

3. Approval of January 14, 2010 agenda
Motion to approve the agenda as presented by Carol Richardson, second by Dennis Kreps. Motion carried.

**Southwest Michigan Library Cooperative
Council Meeting Minutes
January 14, 2010
Paw Paw District Library**

4. Approval of October 8, 2009 minutes

Motion to approve the October 8, 2009 minutes by Ann Rohrbaugh, second by Carol Richardson. Motion carried.

5. Treasurer's report

Lawrence Kapture reported that the Co-op had assets of \$285,475, which is 21% less than last year. Less bills totaling \$8575 we ended the year at \$277,172, with a net income of \$24,938. He noticed some discrepancies, which will be discussed in detail at the board meeting.

6. Old Business

a. Status of SMLC Delivery Grants

i. MEL Delivery (\$1000) – Teresa has so far received requests from KPL and Plainwell

ii. Technology (\$2000) – Teresa has so far received requests from Galien, Niles, Ransom, Sodus, and Vicksburg

iii. Collection Development (\$1000) – Ann has so far received requests from Parchment and Niles

iv. Professional Development (\$1000) – Lawrence has so far received one request

Send receipts to the appropriate person above, who will check them and forward them to Jennifer and the Co-op's bookkeeper. The guidelines for the grants are deliberately vague in order to accommodate a broad range of projects. Requests should be placed by mid-September so we can complete the process by the end of our fiscal year in October.

b. Status of 2008-09 Financial Audit – Jennifer & Lawrence

The audit went well – no problems found by auditors. We ended the year on budget. Rick discovered one error in the audit – on page ii, in Table 2, the word "general" is misspelled. He also pointed out that the actual ending fund balance is less than 1% off from our projection. Ryan thanked Jennifer, Lawrence and Rick for their work on the audit. The audit will be posted on the SMLC website.

Motion to accept the 08-09 audit with one correction and authorize Teresa Stannard and Ryan Wieber to sign the audit letter by Lois Hartman, second by Dennis Kreps. Motion carried.

**Southwest Michigan Library Cooperative
Council Meeting Minutes
January 14, 2010
Paw Paw District Library**

7. New Business

a. Misc. information from State meetings – Rick

- Rick went to a Co-op Directors meeting at the Department of Education in Lansing. The Assistant Superintendant made an appearance. Sheryl Mase talked about the census – the State Library has a lot of census paraphernalia in their warehouse – water bottles, pencils, etc. – so talk to Sheryl if you want some.
- Should we pay an MLA institutional membership? Approx. \$1200-1500/yr. This may be a future agenda item. MLA could use the fees to support lobbying. Christine Berro encouraged all of us to complete the recent MLA survey. MLA is looking carefully at the best way to spend their funds, and to restructure dues. The consensus of the members present is that SMLC should join MLA as an institutional member. Libraries may use the Professional Development grant to pay for MLA annual dues.
- Roger Mendel is heading a committee discussing the laws that affect village, township and county libraries, esp. the question of who holds the money.
- We were asked to put the MeL logo and link on the SMLC website.
- Rick was asked to determine how many of us use OCLC for interloan? None of the libraries present at the Council meeting did.
- State Aid report status – all but 6 SMLC libraries had at least begun the report.
- Co-ops will receive State Aid before libraries. State Aid is approx. 1.963.
- Superiorland has hired attorney Ann Saranac to draw up a resolution to dissolve the Co-op in order to be ready to do so if necessary.
- State Librarian Nancy Robertson has been asked to reduce next year's budget by 20%.

**Southwest Michigan Library Cooperative
Council Meeting Minutes
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Paw Paw District Library**

b. Any reactions regarding MLC-INCOLSA merger? – Rick

Headquarters are still in Lansing and in Indianapolis. No benefits are obvious, except to shrink overhead. OCLC has changed relationship with consortia, forcing mergers. Consortia mergers are becoming common nationally.

c. Committee reports (if any)

- TAG committee will meet in the Spring.
- Public Library Directors meetings: We'll try again in Three Oaks in May.

d. General information sharing from all members.

Deb Jones: Just got a digitization grant to digitize 50 rolls of microfilm. Trying to change from PC Cop to a new vendor. She is investigating mConsole. They are planning a film festival for October. Their One Community / One Book is 'Marley and Me.'

John Mohney: He has alerted Gretchen Courad and Rick Hulseby that Rep. Shumaker has proposed legislation that will pay for infrastructure funding through private funds, which is essentially a tax capture. Gretchen will meet with Rep. Shumaker soon, to ask that libraries be made exempt. Rick contacted legislators as well.

Ann Rohrbaugh: KPL is ending bookmobile service by the Spring.

Ryan Wieber: Otsego is going to be certified Leed Silver.

8. Other announcements

Tim Wiggins: He is almost done updating the SMLC website.

9. Adjournment: The meeting adjourned at 3:57 pm on a motion by Carol Richardson, second by Donna Kowalewski. Motion carried.

Minutes taken by Teresa Stannard

2:31 PM
 04/05/10
 Accrual Basis

Southwest Michigan Library Cooperative
Profit & Loss YTD Comparison
 March 2010

	Mar 10	Oct '09 - Mar 10
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Indirect Aid	0.00	59,825.02
Total 4 · Contributed support	0.00	59,825.02
Total Income	0.00	59,825.02
Expense		
7000 · Grant & contract expense		
7030 · Allocations to affiliates	4,000.00	36,078.40
7060 · Benefits paid to or for members	0.00	5,881.58
Total 7000 · Grant & contract expense	4,000.00	41,959.98
7200 · Salaries & related expenses		
7210 · Officers & directors salaries	0.00	3,900.00
7220 · Salaries & wages - other	120.00	225.00
Total 7200 · Salaries & related expenses	120.00	4,125.00
7500 · Other personnel expenses		
7520 · Accounting fees	90.00	4,403.76
Total 7500 · Other personnel expenses	90.00	4,403.76
7600 · Membership Dues		
7614 · MLA	0.00	455.00
Total 7600 · Membership Dues	0.00	455.00
8500 · Technology		
8501 · Application Hosting	0.00	300.00
Total 8500 · Technology	0.00	300.00
8700 · Supplies		
8703 · Food	0.00	351.62
8707 · Other Office Supplies	0.00	734.00
Total 8700 · Supplies	0.00	1,085.62
Total Expense	4,210.00	52,329.36
Net Ordinary Income	-4,210.00	7,495.66
Net Income	-4,210.00	7,495.66

2:32 PM

04/05/10

Accrual Basis

Southwest Michigan Library Cooperative
Balance Sheet
As of March 31, 2010

	<u>Mar 31, 10</u>	<u>Mar 31, 09</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1010 · LaSalle - operating	311,543.90	292,090.88	19,453.02	6.7%
Total Checking/Savings	<u>311,543.90</u>	<u>292,090.88</u>	<u>19,453.02</u>	<u>6.7%</u>
Total Current Assets	<u>311,543.90</u>	<u>292,090.88</u>	<u>19,453.02</u>	<u>6.7%</u>
TOTAL ASSETS	<u><u>311,543.90</u></u>	<u><u>292,090.88</u></u>	<u><u>19,453.02</u></u>	<u><u>6.7%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts payable	2,210.00	750.00	1,460.00	194.7%
Total Accounts Payable	<u>2,210.00</u>	<u>750.00</u>	<u>1,460.00</u>	<u>194.7%</u>
Other Current Liabilities				
2160 · Michigan Withholdings	-272.43	-272.43	0.00	0.0%
Total Other Current Liabilities	<u>-272.43</u>	<u>-272.43</u>	<u>0.00</u>	<u>0.0%</u>
Total Current Liabilities	<u>1,937.57</u>	<u>477.57</u>	<u>1,460.00</u>	<u>305.7%</u>
Total Liabilities	<u>1,937.57</u>	<u>477.57</u>	<u>1,460.00</u>	<u>305.7%</u>
Equity				
3006 · Unrestricted net assets	275,010.34	275,010.34	0.00	0.0%
3010 · Unrestrict (retained earnings)	27,100.33	-10,097.72	37,198.05	368.4%
Net Income	7,495.66	26,700.69	-19,205.03	-71.9%
Total Equity	<u>309,606.33</u>	<u>291,613.31</u>	<u>17,993.02</u>	<u>6.2%</u>
TOTAL LIABILITIES & EQUITY	<u><u>311,543.90</u></u>	<u><u>292,090.88</u></u>	<u><u>19,453.02</u></u>	<u><u>6.7%</u></u>

Southwest Michigan Library Cooperative
General Ledger
As of March 31, 2010

2:29 PM
 04/05/10
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1010 · LaSalle - operating							316,823.90
Bill Pmt -Check	3/8/2010	2616	*Lincoln Township ...		2010 · Accoun...	-1,000.00	315,823.90
Bill Pmt -Check	3/8/2010	2614	Iron Mountain		2010 · Accoun...	-125.00	315,698.90
Bill Pmt -Check	3/8/2010	2615	Secdant Technologies		2010 · Accoun...	-50.00	315,648.90
Bill Pmt -Check	3/19/2010	2617	Accounting Consult...		2010 · Accoun...	-105.00	315,543.90
Bill Pmt -Check	3/19/2010	2620	Paw Paw District Li...		2010 · Accoun...	-1,000.00	314,543.90
Bill Pmt -Check	3/19/2010	2618	Willard Library		2010 · Accoun...	-2,000.00	312,543.90
Bill Pmt -Check	3/19/2010	2619	Willard Library		2010 · Accoun...	-1,000.00	311,543.90
Total 1010 · LaSalle - operating						-5,280.00	311,543.90
1011 · LaSalle MM Checking							0.00
Total 1011 · LaSalle MM Checking							0.00
1020 · Chemical/Shoreline - Payroll							0.00
Total 1020 · Chemical/Shoreline - Payroll							0.00
1021 · Chemical Bank Savings							0.00
Total 1021 · Chemical Bank Savings							0.00
1022 · Fifth Third Bank							0.00
Total 1022 · Fifth Third Bank							0.00
1040 · Petty cash							0.00
Total 1040 · Petty cash							0.00
1110 · Accounts receivable							0.00
Total 1110 · Accounts receivable							0.00
1210 · Pledges receivable							0.00
Total 1210 · Pledges receivable							0.00
1215 · Doubtful pledges allowance							0.00
Total 1215 · Doubtful pledges allowance							0.00
1225 · Discounts - long-term pledges							0.00
Total 1225 · Discounts - long-term pledges							0.00
1240 · Grants receivable							0.00
1241 · PAC HUG Grant							0.00
Total 1241 · PAC HUG Grant							0.00
1240 · Grants receivable - Other							0.00
Total 1240 · Grants receivable - Other							0.00
Total 1240 · Grants receivable							0.00

	<u>March 10</u>	<u>(09/10 Budget)</u> <u>Budget</u>	<u>March difference</u>
Ordinary Income/Expense			
Income			
4 · Contributed support	-		-
5 · Earned revenues	-	83.33	(83.33)
5490 · Miscellaneous revenue	-		-
Total Income		<u>83.33</u>	<u>(83.33)</u>
Expense			
7000 · Grant & contract expense	4,000.00	16,666.67	(12,666.67)
7200 · Salary & Related Expenses	120.00	-	120.00
7500 · Other personnel expenses	90.00	750.00	(660.00)
7600 · Membership dues	-	-	-
8100 · Non-personnel expenses	-	-	-
8120 · Governance	-	666.67	(666.67)
8142 · Postage	-	-	-
8170 · Printing & copying	-	-	-
8300 · Travel & meetings expenses	-	-	-
8500 · Technology	-	166.67	(166.67)
8520 · Bldg/wc/Bonding Insurance	-	-	-
8540 · Staff development	-	-	-
8550 · Union Catalog & III	-	-	-
8560 · Outside computer services	-	-	-
8700 · Supplies	-	250.00	(250.00)
Total Expense	<u>4,210.00</u>	<u>18,500.01</u>	<u>(14,290.01)</u>
Net Ordinary Income	<u>(4,210.00)</u>	<u>(18,416.68)</u>	<u>14,206.68</u>
Net Income	<u>(4,210.00)</u>	<u>(18,416.68)</u>	<u>14,206.68</u>

	March Actual	YTD Actual	TOTAL Oct 09 - Sep 10	YTD Budget	Variance
Ordinary Income/Expense					
Income					
4 - Contributed support	-	59,825.02	185,000.00	92,500.00	(32,674.98)
5 - Earned revenues	-	-	1,000.00	500.02	(500.02)
5490 - Miscellaneous revenue	-	-	0.00	0.00	-
Total Income	-	59,825.02	186,000.00	93,000.02	(53,175.00)
Expense					
8120 - Governance	-	-	8,000.00	3,999.98	(3,999.98)
7000 - Grant & contract expense	4,000.00	41,959.98	200,000.00	99,999.99	(58,040.01)
7200 - Salaries & related expenses	120.00	4,125.00	0.00	0.00	4,125.00
7500 - Other personnel expenses	90.00	4,403.76	9,000.00	4,500.00	(96.24)
7600 - Membership Dues	-	455.00	0.00	0.00	455.00
8100 - Non-personnel expenses	-	-	0.00	0.00	-
8200 - Occupancy expenses	-	-	0.00	0.00	-
8300 - Travel & meetings expenses	-	-	0.00	0.00	-
8500 - Technology	-	300.00	2,000.00	999.98	(699.98)
8520 - Bldg/vrc/Bonding Insurance	-	-	1,500.00	0.00	1,500.00
8540 - Staff development	-	-	0.00	0.00	-
8550 - Union Catalog & Iti	-	-	0.00	0.00	-
8560 - Outside computer services	-	-	0.00	0.00	-
8700 - Supplies / Printing / Copying	-	1,085.62	3,000.00	1,500.00	(414.38)
Total Expense	4,210.00	52,329.36	223,500.00	110,999.95	(58,670.59)
Net Ordinary Income	(4,210.00)	7,495.66	(37,500.00)	(17,999.93)	25,495.59
Net Income	(4,210.00)	7,495.66	(37,500.00)	(17,999.93)	25,495.59

	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	March 10
Ordinary Income/Expense						
Income						
4 - Contributed support	-	-	-	59,825.02	-	-
5 - Earned revenues	-	-	-	-	-	-
5490 - Miscellaneous revenue	-	-	-	-	-	-
Total Income	-	-	-	59,825.02	-	-
Expense						
8120 - Governance	-	-	-	-	-	-
8142 - Postage	-	-	-	-	-	-
8170 - Printing & copying	-	-	-	-	-	-
7000 - Grant & contract expense	5,981.58	-	8,000.00	8,978.40	9,000.00	4,000.00
7200 - Salary & Related Expenses	-	1,950.00	-	-	1,950.00	120.00
7500 - Other personnel expenses	-	60.00	430.00	99.38	54.38	90.00
7600 - Membership Dues	-	-	-	455.00	-	-
8100 - Non-personnel expenses	-	-	-	-	-	-
8200 - Occupancy expenses	-	-	-	-	-	-
8300 - Travel & meetings expenses	-	-	-	-	-	-
8500 - Technology	-	50.00	50.00	50.00	100.00	-
8520 - Bldg/wc/Bonding Insurance	-	-	-	-	-	-
8540 - Staff development	-	-	-	-	-	-
8550 - Union Catalog & III	-	-	-	-	-	-
8560 - Outside computer services	-	-	-	-	-	-
8700 - Supplies	351.62	-	125.00	125.00	234.00	-
Total Expense	6,333.20	2,060.00	8,605.00	9,707.78	11,338.38	4,210.00
Net Ordinary Income	(6,333.20)	(2,060.00)	(8,605.00)	50,117.24	(11,338.36)	(4,210.00)
Net Income	(6,333.20)	(2,060.00)	(8,605.00)	50,117.24	(11,338.36)	(4,210.00)

Southwest Michigan Library Cooperative
General Ledger
As of April 5, 2010

Type	Date	Num	Name	Memo	Split	Amount	Balance
1010 · LaSalle - operating							316,823.90
Bill Pmt -Check	3/8/2010	2616	*Lincoln Township ...		2010 · Accoun...	-1,000.00 Feb	315,823.90
Bill Pmt -Check	3/8/2010	2614	Iron Mountain		2010 · Accoun...	-125.00 Feb	315,698.90
Bill Pmt -Check	3/8/2010	2615	Secant Technologies		2010 · Accoun...	-50.00 Feb	315,648.90
Bill Pmt -Check	3/19/2010	2617	Accounting Consult...		2010 · Accoun...	-105.00 Feb	315,543.90
Bill Pmt -Check	3/19/2010	2620	Paw Paw District Li...		2010 · Accoun...	-1,000.00 March	314,543.90
Bill Pmt -Check	3/19/2010	2618	Willard Library		2010 · Accoun...	-2,000.00 March	312,543.90
Bill Pmt -Check	3/19/2010	2619	Willard Library		2010 · Accoun...	-1,000.00 March	311,543.90
Bill Pmt -Check	4/5/2010	2621	*Berrien Springs Co...	Reimburse...	2010 · Accoun...	-1,000.00 Jan	310,543.90
Bill Pmt -Check	4/5/2010	2622	*Marcellus Townshi...	Collection De...	2010 · Accoun...	-1,000.00 Jan	309,543.90
Bill Pmt -Check	4/5/2010	2623	Accounting Consult...	Accounting S...	2010 · Accoun...	-90.00 March	309,453.90
Bill Pmt -Check	4/5/2010	2624	Timothy Wiggings	8 Hours at \$1...	2010 · Accoun...	-120.00 March	309,333.90
Total 1010 · LaSalle - operating						-7,490.00	309,333.90
1011 · LaSalle MM Checking							0.00
Total 1011 · LaSalle MM Checking							0.00
1020 · Chemical/Shoreline - Payroll							0.00
Total 1020 · Chemical/Shoreline - Payroll							0.00
1021 · Chemical Bank Savings							0.00
Total 1021 · Chemical Bank Savings							0.00
1022 · Fifth Third Bank							0.00
Total 1022 · Fifth Third Bank							0.00
1040 · Petty cash							0.00
Total 1040 · Petty cash							0.00
1110 · Accounts receivable							0.00
Total 1110 · Accounts receivable							0.00
1210 · Pledges receivable							0.00
Total 1210 · Pledges receivable							0.00
1215 · Doubtful pledges allowance							0.00
Total 1215 · Doubtful pledges allowance							0.00
1225 · Discounts - long-term pledges							0.00
Total 1225 · Discounts - long-term pledges							0.00
1240 · Grants receivable							0.00
1241 · PAC HUG Grant							0.00
Total 1241 · PAC HUG Grant							0.00

2 January invoices were brought to my attention & paid in April.

- Becky G.

GL Shows Income Statement Numbers

SOUTHWEST MICHIGAN LIBRARY COOPERATIVE
BOARD MEETING AGENDA

Thursday, April 15, 2010 at 7:00 pm
South Haven Memorial Library

Attendance: Stephanie Daniels Deborah Jones Lawrence Kapture Dennis Krepps
 John Mohny Jennifer Ray Ann Rohrbaugh Sherry Sims
 Teresa Stannard Ralph Weessies Ryan Wieber

Also present: Rick Hulse

Corrections or additions to Agenda:

Approval of April 15, 2010 Agenda

Motion_____ Support_____ Vote_____

Approval of March 11, 2010 Minutes (see pp. Board 1-4)

Motion_____ Support_____ Vote_____

Treasurer's Report

- Financial report – Lawrence (see pp. Treasurer 1-7)
- Approval of Bills to be Paid

Motion_____ Support_____ Vote_____

Old Business

- As referred from Council

New Business

- Set locations for upcoming meetings

Comments from Board Members

Adjournment

Motion_____ Support_____ Vote_____

Southwest Michigan Library Cooperative Board Meeting Minutes

Thursday, March 11, 2010 at 3:00 pm
Parchment Community Library

Present: Deborah Jones, Dennis Krepps, John Mohney, Jennifer Ray, Ann Rohrbaugh, Sherry Sims, Teresa Stannard, Ralph Weessies, Ryan Wieber

Also present: Rick Hulse

Absent: Stephanie Daniels, Lawrence Kapture

Meeting called to order: 3:10 pm

Corrections or additions to Agenda: Add the amendment to the 2009-2010 Budget to the Treasurer's Report.

Approval of March 11, 2010 Agenda: Motion to approve with changes by Ann, support by Ralph; motion carried.

Approval of January 14, 2010 Minutes: Motion to approve by Ralph, support by Dennis; motion carried.

Treasurer's Report

1. **Financial report – Lawrence:** This report was tabled since Lawrence was not able to attend.
2. **Approval of bills to be paid in January and February:** Motion to approve the bills paid through February 28, 2010, by Ralph, support by Dennis; motion carried.
3. **Amendment to 2009-2010 Budget:** Based on the first State Aid received, Rick amended the 2009-2010 budget. Estimated income from State Aid was reduced from \$185,000 to \$122,695 and from Miscellaneous Revenue from \$1000 to \$750. Estimated expenditures were not changed. The estimated Fund Balance at the end of the year was reduced from \$273,747 to \$215,305. Motion to approve the amended budget by Ralph, support by Ann; motion carried.
4. **2008-2009 Audit:** Jennifer distributed copies of the final audit.

Southwest Michigan Library Cooperative Board Meeting Minutes

Thursday, March 11, 2010 at 3:00 pm
Parchment Community Library

Old Business

1. **Status of MLA Membership:** Rick and Jennifer reported that SMLC has purchased an institutional membership in MLA for \$455. Rick noted that not all co-ops are members of MLA, and that such membership is critical to funding lobbying efforts at the state level on behalf of libraries. Libraries need lobbyists in order to communicate our interests and positions to legislators. Ann said that she senses that MLA will soon offer full service only to institutional member libraries. John mentioned that institutional membership dues cost far less than libraries could potentially lose through undetected tax captures and other damaging legislation that we need lobbyists to track. Ryan said that today when libraries are losing funding but are busier than ever, supporting lobbying efforts is critically important. Rick suggested that SMLC should consider purchasing an MLA institutional membership for all SMLC public libraries. We will need to wait until MLA has completed restructuring its fee schedule before determining if this is feasible. Teresa suggested that libraries could use part of their Professional Development grant to pay their MLA dues. Ryan asked Rick to invite Gretchen Couraud from MLA should come to a Council meeting and discuss this.

New Business

1. **Kent District Library and Grand Rapids Public Library request for membership:** Discussion included: the addition of these two large library systems would boost SMLC's per-capita State Aid and would allow us to significantly increase our grants; would these new libraries be demanding/dictatorial?; would the loss of their two largest library systems cripple the Lakeland Co-op?; would this cause more libraries to leave their co-ops and prompt the legislature to cease funding co-ops? This question will be referred to Council for discussion at the April 15 meeting.
2. **Sky River vs. OCLC:** Rick suggested reading the recent LJ Hotline article re: MSU and Sky River. MSU used Sky River for cataloging rather than OCLC in order to save money, and then discovered that OCLC would charge \$31,000 to upload the records rather than the expected \$6,000.

Southwest Michigan Library Cooperative Board Meeting Minutes

Thursday, March 11, 2010 at 3:00 pm
Parchment Community Library

3. **CultureGrams issue:** Rick reported that ProQuest was unhappy that he allowed Battle Creek schools access to the CultureGrams database through the Willard Library website. ProQuest maintained that a student could not be considered a "remote user" when he entered another institution. Rick considers anyone logging in to CultureGrams with a library card number to be a legitimate user regardless of location. He also noted that the version of Ancestry.com that libraries can purchase is not as complete as the version offered to individual buyers.
4. **Hire someone to go thru Co-op files in storage?** Rick believes that some of the SMLC files stored at Iron Mountain could be discarded, and suggested hiring someone (perhaps a library intern) to go through the boxes. If we store fewer boxes, we might be able to reduce the \$125 we pay to Iron Mountain each month. Sherry offered to work on this during the summer. Rick suggested payment of \$10/hr., not to exceed \$4000.
5. **Legislators & State Aid:** Gretchen is trying to set up a meeting with State Senator Ron Jelinek, who is head of the Appropriations Committee, and another library director from his district in order to forcefully lobby for State Aid to libraries, especially funding for MelCat and the Mel Databases.
6. **Future Council presentations**
 - a. **ELF product:** This is a child-safe web browser produced by the same company who makes the Early Literacy Stations. Rick suggested we have a demo of this at an upcoming Council meeting.
 - b. **Township/City/County library law (Butler & Seurnak):** Rick suggested that we bring in Dick Butler and Ann Seurnak for a presentation on altering township/city/county library law to clarify who controls the money – the library boards or the township/city/county boards. Jennifer warned that Mr. Butler charged \$600 to attend a board meeting. Rick will see if he can schedule this for the July Council meeting.
7. **Any news from the co-op directors – Rick:** Rick said that of Michigan's ten library co-ops, four have part-time directors. Also, he has found that no library in SMLC is using OCLC for Interloan. The White Pine Co-op is willing to act as an OCLC Interloan site, if necessary. He read the announcement regarding the reductions at the Library of Michigan to comply with the new budget reductions.

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Comments from Board Members:

1. John noted that the Michicard database will no longer be updated. He wondered if his library should continue participating since he cannot determine which libraries are participating. Deb is also considering dropping reciprocal borrowing because of the strain it puts on her budget, but her trustees and staff currently wish to continue it. Ann said that KPL is considering restricting many services, such as computer training, to KPL residents only.
2. Rick said that of Michigan's ten library co-ops, four now have part-time directors and their budgets are declining. Also, he has determined that no library in SMLC is using OCLC for interloan. The White Pine Co-op is willing to act as an OCLC interloan site, if necessary.
3. Ralph announced that the Lawrence Memorial Library will have a Plinkit website beginning April 14.
4. Dennis said that local artists of all ages are featured at the KIA this Spring.

Next Meeting: April 15 at the South Haven Memorial Library. Dinner will start at 6:00 pm and the meeting will begin at 7:00 pm with the Board meeting to follow.

Adjournment

Meeting adjourned at 4:55 pm on a motion by Sherry, support by Ann; motion carried.