

SOUTHWEST MICHIGAN LIBRARY COOPERATIVE  
BOARD MEETING AGENDA

Thursday, May 13, 2010 at 3:00 pm  
Willard Library (main branch), Battle Creek

Attendance: <input type="checkbox"/> Stephanie Daniels <input type="checkbox"/> Deborah Jones <input type="checkbox"/> Lawrence Kapture <input type="checkbox"/> Dennis Krepps <input type="checkbox"/> John Mohney <input type="checkbox"/> Jennifer Ray <input type="checkbox"/> Ann Rohrbaugh <input type="checkbox"/> Sherry Sims <input type="checkbox"/> Teresa Stannard <input type="checkbox"/> Ralph Weessies <input type="checkbox"/> Ryan Wieber
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Also present:  Rick Hulsey

1. Call to Order
2. Corrections or additions to Agenda:
3. Approval of May 13, 2010 Agenda
4. Approval of April 15, 2010 Minutes (see Board Minutes p.1)
5. Treasurer's Report
  - a. Financial report – Lawrence (see Treasurer pp. 1-?)
  - b. Approval of Bills to be Paid
6. Old Business
  - a. Shall SMLC pay the Mel Delivery cost (\$1000 max. per library) of all member public libraries via a single invoice from MCLS?
  - b. 3-year Plan of Service update
  - c. Historical files project update
7. New Business
  - a. Director's position
  - b. July Council meeting plan
  - c. Confirm locations for upcoming meetings
    - June 10 @ 3:00 pm – Portage District Library
    - July 8, 2010 following 7:00 pm Council meeting – St. Joseph / Maude Palenske
8. Comments from Board Members
9. Adjournment

# Southwest Michigan Library Cooperative Board Meeting Minutes

Thursday, April 15, 2010, following 7:00 pm Council meeting  
Parchment Community Library

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**Present:** Stephanie Daniels, Deborah Jones, Lawrence Kapture, Dennis Krepps, John Mohney, Sherry Sims, Teresa Stannard, Ralph Weessies, Ryan Wieber

**Also present:** Rick Hulsey

**Absent:** Jennifer Ray, Ann Rohrbaugh

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**Meeting called to order:** 8:51 pm

**Corrections or additions to Agenda:** None

**Approval of April 15, 2010 Agenda:** Motion to approve by Ralph, support by Dennis; motion carried.

**Approval of March 11, 2010 Minutes:** Motion to approve by Ralph, support by Dennis; motion carried.

## **Treasurer's Report**

1. **Financial report – Lawrence:** This report was presented at the Council meeting.
2. **Approval of bills to be paid in January and February:** Motion to approve the bills paid through March 31, 2010, by Ralph, support by Lawrence; motion carried.

## **Old Business**

1. **As referred from Council:** none

## **New Business**

1. **Set locations for upcoming meetings:**

May 13, 2010 at 3:00 pm: Battle Creek / Willard (downtown branch).

June 10, 2010 at 3:00 pm: Portage

July 8, 2010 following the 7:00 pm Council meeting: St. Joe / Maude Palenske Memorial

## **Adjournment**

Meeting adjourned at 8:57 pm on a motion by Ralph, support by Dennis; motion carried.

3:11 PM

05/03/10

Accrual Basis

**Southwest Michigan Library Cooperative**  
**Balance Sheet Prev Year Comparison**  
**As of April 30, 2010**

	<u>Apr 30, 10</u>	<u>Apr 30, 09</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
Checking/Savings				
1010 - LaSalle - operating	302,039.90	276,779.89	25,260.01	9.1%
<b>Total Checking/Savings</b>	<u>302,039.90</u>	<u>276,779.89</u>	<u>25,260.01</u>	<u>9.1%</u>
<b>Total Current Assets</b>	<u>302,039.90</u>	<u>276,779.89</u>	<u>25,260.01</u>	<u>9.1%</u>
<b>TOTAL ASSETS</b>	<u><u>302,039.90</u></u>	<u><u>276,779.89</u></u>	<u><u>25,260.01</u></u>	<u><u>9.1%</u></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable				
2010 - Accounts payable	2,125.00	875.00	1,250.00	142.9%
<b>Total Accounts Payable</b>	<u>2,125.00</u>	<u>875.00</u>	<u>1,250.00</u>	<u>142.9%</u>
Other Current Liabilities				
2160 - Michigan Withholdings	-272.43	-272.43	0.00	0.0%
<b>Total Other Current Liabilities</b>	<u>-272.43</u>	<u>-272.43</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total Current Liabilities</b>	<u>1,852.57</u>	<u>602.57</u>	<u>1,250.00</u>	<u>207.4%</u>
<b>Total Liabilities</b>	<u>1,852.57</u>	<u>602.57</u>	<u>1,250.00</u>	<u>207.4%</u>
<b>Equity</b>				
3000 - Unrestricted net assets	275,010.34	275,010.34	0.00	0.0%
3010 - Unrestrict (retained earnings)	27,100.33	-10,097.72	37,198.05	368.4%
Net Income	-1,923.34	11,264.70	-13,188.04	-117.1%
<b>Total Equity</b>	<u>300,187.33</u>	<u>276,177.32</u>	<u>24,010.01</u>	<u>8.7%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>302,039.90</u></u>	<u><u>276,779.89</u></u>	<u><u>25,260.01</u></u>	<u><u>9.1%</u></u>

2:54 PM  
 05/03/10  
 Accrual Basis

**Southwest Michigan Library Cooperative**  
**Profit & Loss YTD Comparison**  
 April 2010

	Apr 10	Oct '09 - Apr 10
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Indirect Aid	0.00	59,825.02
Total 4 · Contributed support	0.00	59,825.02
Total Income	0.00	59,825.02
Expense		
7000 · Grant & contract expense		
7030 · Allocations to affiliates	2,000.00	44,068.40
7050 · Benefits paid to or for members	0.00	5,881.58
Total 7000 · Grant & contract expense	2,000.00	49,949.98
7200 · Salaries & related expenses		
7210 · Officers & directors salaries	0.00	3,900.00
7220 · Salaries & wages - other	0.00	225.00
Total 7200 · Salaries & related expenses	0.00	4,125.00
7500 · Other personnel expenses		
7520 · Accounting fees	75.00	4,523.76
Total 7500 · Other personnel expenses	75.00	4,523.76
7600 · Membership Dues		
7614 · MLA	0.00	455.00
Total 7600 · Membership Dues	0.00	455.00
8500 · Technology		
8501 · Application Hosting	50.00	400.00
Total 8500 · Technology	50.00	400.00
8520 · Bldg/wc/Bonding Insurance	1,078.00	1,078.00
8700 · Supplies		
8703 · Food	0.00	351.62
8707 · Other Office Supplies	0.00	865.00
Total 8700 · Supplies	0.00	1,216.62
Total Expense	3,203.00	61,748.36
Net Ordinary Income	-3,203.00	-1,923.34
Net Income	-3,203.00	-1,923.34

**Southwest Michigan Library Cooperative  
General Ledger  
As of April 30, 2010**

3:06 PM  
05/03/10  
Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1010 - LaSalle - operating							311,543.90
Bill Pmt -Check	4/5/2010	2621	*Benien Springs Co...	Reimbursement	2010 - ...	-1,000.00	310,543.90
Bill Pmt -Check	4/5/2010	2622	*Marcellus Townshi...	Collector Development	2010 - ...	-1,000.00	309,543.90
Bill Pmt -Check	4/5/2010	2623	Accounting Consult...	Accounting Services 03/01/10 - 03/15/10	2010 - ...	-90.00	309,453.90
Bill Pmt -Check	4/5/2010	2624	Timothy Wiggings	8 Hours at \$15.00	2010 - ...	-120.00	309,333.90
Bill Pmt -Check	4/19/2010	2625	* Cass District Library		2010 - ...	-1,000.00	308,333.90
Bill Pmt -Check	4/19/2010	2626	*Allegan Public Libr...		2010 - ...	-990.00	307,343.90
Bill Pmt -Check	4/19/2010	2627	*Benton Harbor		2010 - ...	-1,000.00	306,343.90
Bill Pmt -Check	4/19/2010	2628	*Vicksburg District ...		2010 - ...	-45.00	305,298.90
Bill Pmt -Check	4/19/2010	2629	Accounting Consult...	Accounting Services 03/16/10 - 03/30/10	2010 - ...	-1,000.00	304,298.90
Bill Pmt -Check	4/19/2010	2630	Buchanan District Li...		2010 - ...	-1,078.00	303,220.90
Bill Pmt -Check	4/19/2010	2631	Don Young Insuran...	Account: 605-4895-709-01	2010 - ...	-131.00	303,089.90
Bill Pmt -Check	4/19/2010	2632	Iron Mountain		2010 - ...	-50.00	303,039.90
Bill Pmt -Check	4/19/2010	2633	Secant Technologies		2010 - ...	-1,000.00	302,039.90
Bill Pmt -Check	4/19/2010	2634	*Vicksburg District ...		2010 - ...	-9,504.00	302,039.90
Total 1010 - LaSalle - operating							0.00
1011 - LaSalle MM Checking							0.00
Total 1011 - LaSalle MM Checking							0.00
1028 - Chemical/Shoreline - Payroll							0.00
Total 1028 - Chemical/Shoreline - Payroll							0.00
1021 - Chemical Bank Savings							0.00
Total 1021 - Chemical Bank Savings							0.00
1022 - Fifth Third Bank							0.00
Total 1022 - Fifth Third Bank							0.00
1040 - Petty cash							0.00
Total 1040 - Petty cash							0.00
1110 - Accounts receivable							0.00
Total 1110 - Accounts receivable							0.00
1210 - Pledges receivable							0.00
Total 1210 - Pledges receivable							0.00
1215 - Doubtful pledges allowance							0.00
Total 1215 - Doubtful pledges allowance							0.00
1225 - Discounts - long-term pledges							0.00
Total 1225 - Discounts - long-term pledges							0.00
1240 - Grants receivable							0.00
1241 - PAC HUG Grant							0.00
Total 1241 - PAC HUG Grant							0.00

	<u>April 10</u>	<u>(09/10 Budget)</u> <u>Budget</u>	<u>April difference</u>
Ordinary Income/Expense			
income			
4 · Contributed support	-		-
5 · Earned revenues	-	83.33	(83.33)
5490 · Miscellaneous revenue	-		-
Total Income		<u>83.33</u>	<u>(83.33)</u>
Expense			
7000 · Grant & contract expense	2,000.00	16,666.67	(14,666.67)
7200 · Salary & Related Expenses	-	-	-
7600 · Other personnel expenses	75.00	750.00	(675.00)
7600 · Membership dues	-	-	-
8100 · Non-personnel expenses	-	-	-
8120 · Governance	-	666.67	(666.67)
8142 · Postage	-	-	-
8170 · Printing & copying	-	-	-
8300 · Travel & meetings expenses	-	-	-
8500 · Technology	50.00	166.67	(116.67)
8620 · Bldg/wc/Bonding Insurance	1,078.00	-	1,078.00
8640 · Staff development	-	-	-
8650 · Union Catalog & Ill	-	-	-
8660 · Outside computer services	-	-	-
8700 · Supplies	-	250.00	(250.00)
Total Expense	<u>3,203.00</u>	<u>18,500.01</u>	<u>(15,297.01)</u>
Net Ordinary Income	<u>(3,203.00)</u>	<u>(18,416.68)</u>	<u>15,213.68</u>
Net Income	<u>(3,203.00)</u>	<u>(18,416.68)</u>	<u>15,213.68</u>

	April Actual	Ytd Actual	TOTAL Oct '09 - Sep 10	Ytd Budget	Variance
Ordinary Income/Expense					
Income					
4 · Contributed support	-	69,925.02	185,000.00	82,500.00	(32,674.98)
5 · Earned revenues	-	-	1,000.00	583.35	(583.35)
5450 · Miscellaneous revenue	-	-	0.00	0.00	-
Total Income	-	69,925.02	186,000.00	83,083.35	(33,298.33)
Expense					
9120 · Governance	-	-	8,000.00	4,666.65	(4,666.65)
7000 · Grant & contract expense	2,000.00	49,949.98	200,000.00	115,666.66	(66,716.68)
7200 · Salaries & related expenses	-	4,125.00	0.00	0.00	4,125.00
7500 · Other personnel expenses	75.00	4,523.76	9,000.00	5,250.00	(726.24)
7600 · Membership Dues	-	455.00	0.00	0.00	455.00
8100 · Non-personnel expenses	-	-	0.00	0.00	-
8200 · Occupancy expenses	-	-	0.00	0.00	-
8300 · Travel & meetings expenses	-	-	0.00	0.00	-
8500 · Technology	50.00	400.00	2,000.00	1,166.65	(766.65)
8520 · Bidg/hwc/Bonding Insurance	1,078.00	1,078.00	1,500.00	0.00	-
8540 · Staff development	-	-	0.00	0.00	-
8550 · Union Catalog & Ili	-	-	0.00	0.00	-
8560 · Outside computer services	-	-	0.00	0.00	-
8700 · Supplies / Printing / Copying	-	1,216.62	3,000.00	1,750.00	(538.38)
Total Expense	3,203.00	61,748.36	223,500.00	129,489.96	(67,751.60)
Net Ordinary Income	(3,203.00)	(1,923.34)	(37,500.00)	-36,416.61	34,483.27
Net income	(3,203.00)	(1,923.34)	(37,500.00)	-36,416.61	34,483.27

	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	March 10	April 10
Ordinary Income/Expense							
income							
4 · Contributed support				59,825.02	-	-	-
5 · Earned revenues				-	-	-	-
5490 · Miscellaneous revenue				-	-	-	-
<b>Total Income</b>				<b>59,825.02</b>			
Expense							
8120 · Governance							
8142 · Postage							
8170 · Printing & copying							
7000 · Grant & contract expense	5,981.58		8,000.00	8,978.40	9,000.00	4,000.00	2,000.00
7200 · Salary & Related Expenses		1,950.00			1,950.00	120.00	
7500 · Other personnel expenses		60.00	430.00	99.38	54.38	90.00	75.00
7600 · Membership Dues				455.00			
8100 · Non-personnel expenses							
8200 · Occupancy expenses							
8300 · Travel & meetings expenses							
8500 · Technology		50.00	50.00	50.00	100.00		50.00
8520 · Bidg/wc/Bonding Insurance							
8540 · Staff development							
8550 · Union Catalog & Ill							
8560 · Outside computer services							
8700 · Supplies	351.62		125.00	125.00	234.00		
<b>Total Expense</b>	<b>6,333.20</b>	<b>2,060.00</b>	<b>8,605.00</b>	<b>9,707.78</b>	<b>11,338.38</b>	<b>4,210.00</b>	<b>3,203.00</b>
<b>Net Ordinary Income</b>	<b>(6,333.20)</b>	<b>(2,060.00)</b>	<b>(8,605.00)</b>	<b>50,117.24</b>	<b>(11,338.38)</b>	<b>(4,210.00)</b>	<b>(3,203.00)</b>
<b>Net Income</b>	<b>(6,333.20)</b>	<b>(2,060.00)</b>	<b>(8,605.00)</b>	<b>50,117.24</b>	<b>(11,338.38)</b>	<b>(4,210.00)</b>	<b>(3,203.00)</b>

**Southwest Michigan Library Cooperative  
General Ledger  
As of May 7, 2010**

3:06 PM

05/03/10

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1010 - LaSalle - operating							311,543.90
Bill Pmt -Check	4/5/2010	2621	*Berrian Springs Co...	Reimbursement	2010 ...	-1,000.00	310,543.90
Bill Pmt -Check	4/5/2010	2622	*Marcellus Townshi...	Collection Development	2010 ...	-1,000.00	309,543.90
Bill Pmt -Check	4/5/2010	2623	Accounting Consult...	Accounting Services 03/01/10 - 03/15/10	2010 ...	-90.00	309,453.90
Bill Pmt -Check	4/5/2010	2624	Timothy Wiggings	8 Hours at \$15.00	2010 ...	-120.00	309,333.90
Bill Pmt -Check	4/19/2010	2625	* Cass District Library		2010 ...	-1,000.00	308,333.90
Bill Pmt -Check	4/19/2010	2626	*Allegan Public Libr...		2010 ...	-990.00	307,343.90
Bill Pmt -Check	4/19/2010	2627	*Benton Harbor		2010 ...	-1,000.00	306,343.90
Bill Pmt -Check	4/19/2010	2628	*Vicksburg District ...		2010 ...	-45.00	305,298.90
Bill Pmt -Check	4/19/2010	2629	Accounting Consult...	Accounting Services 03/16/10 - 03/30/10	2010 ...	-1,000.00	304,298.90
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Bill Pmt -Check	4/19/2010	2631	Don Young Insuran...	Account: 605-4895-709-01	2010 ...	-131.00	303,089.90
Bill Pmt -Check	4/19/2010	2632	Iron Mountain		2010 ...	-50.00	303,039.90
Bill Pmt -Check	4/19/2010	2633	Secant Technologies		2010 ...	-1,000.00	302,039.90
Bill Pmt -Check	4/19/2010	2634	*Vicksburg District ...		2010 ...	-75.00	301,964.90
Bill Pmt -Check	5/3/2010	2635	Accounting Consult...	Accounting Services 04/01/10 - 04/15/10	2010 ...	-1,000.00	300,964.90
Bill Pmt -Check	5/3/2010	2636	RANSOM DISTRIC...	COLLECTION DEVELOPMENT REIMBURS...	2010 ...	-50.00	300,914.90
Bill Pmt -Check	5/3/2010	2637	Secant Technologies		2010 ...	-1,000.00	299,914.90
Bill Pmt -Check	5/3/2010	2638	St. Joe/Maude Pres...	COLLECTION DEVELOPMENT REIMBURS...	2010 ...	-11,629.00	288,285.90
Total 1010 - LaSalle - operating							0.00
1011 - LaSalle MIM Checking							0.00
Total 1011 - LaSalle MIM Checking							0.00
1020 - Chemical/Shoreline - Payroll							0.00
Total 1020 - Chemical/Shoreline - Payroll							0.00
1021 - Chemical Bank Savings							0.00
Total 1021 - Chemical Bank Savings							0.00
1022 - Fifth Third Bank							0.00
Total 1022 - Fifth Third Bank							0.00
1040 - Petty cash							0.00
Total 1040 - Petty cash							0.00
1110 - Accounts receivable							0.00
Total 1110 - Accounts receivable							0.00
1210 - Pledges receivable							0.00
Total 1210 - Pledges receivable							0.00
1215 - Doubtful pledges allowance							0.00
Total 1215 - Doubtful pledges allowance							0.00
1225 - Discounts - long-term pledges							0.00
Total 1225 - Discounts - long-term pledges							0.00

Many bills paid on 4/19 were from previous months. They were tagged to their correct month.

**Southwest Michigan Library Cooperative  
Council Meeting Minutes  
Thursday, April 15, 2010 7:00 p.m.  
South Haven District Library**

1. Call to order: The meeting was called to order by President Ryan Wieber at 7:01 pm.

**2. Roll call: Attendance was taken from sign-up sheets.**

The following members from public libraries were present:

Ann Perrigo	Allegan
Ralph Weessies	Augusta / Lawrence Memorial
Rick Hulsey	Battle Creek
Fred Kirby	Benton Harbor
Kristine Knezic	Berrien Springs
Carol Richardson	Bridgman
Tim Wiggins	Cass
Katherine Johnson	Dowagiac
Ann Greene	Eau Claire
Donna Kowalewski	Galesburg
Stephanie Daniels	Hartford
Chris Roussel	Lawton
Ryan Wieber	Otsego
Teresa Stannard	Parchment
John Mohney	Paw Paw
Lawrence Kapture	Portage
Mary Kynast	St. Joseph
Gretchen Evans	Sodus
Deb Jones	South Haven
Lois Hartman	Watervliet

The following members from other library types were present:

Judy Bosshart	Davenport University
Dennis Krepps	Kalamazoo Inst. Of Arts
Sherry Sims	Portage Schools

Guests

None	
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3. Appreciation extended to Deb Jones and the South Haven Memorial Library for hosting the meetings tonight and the delicious meal.

4. Approval of April 15, 2010 agenda:

Motion to approve the agenda as presented by Ann Greene, second by Ralph Weesies.  
Motion carried.

**Southwest Michigan Library Cooperative  
Council Meeting Minutes  
Thursday, April 15, 2010 7:00 p.m.  
South Haven District Library**

5. **PROGRAM:** Speaker: Paul Getzen of AWE, who demonstrated the ELF web browser.

The ELF (Elementary Learning Fun) browser is a child-safe browser for children aged 2-12. It has 100 pre-approved websites in 8 subject areas (including the 7 subjects featured on AWE's ELS (Early Learning Station). Library staff may add or delete websites. Library patrons may download the browser from the library's workstations and use it on their home computers.

75-day trials are available from the ELS – click the AWE icon on the main screen. The ELF browser is included as part of a new release license for the ELS, at a cost of \$350/yr per ELS workstation. The ELF browser may not be purchased as a standalone product.

For more information, contact Paul Getzen at 248-685-7981 (office), 215-868-3472 (cell) or [getzenp@awe-net.com](mailto:getzenp@awe-net.com).

6. Approval of minutes from council meeting of January 14, 2010:

No corrections. Motion to approve the minutes by Ralph Weesies, second by Lois Hartman. Motion carried.

7. Financial review: Lawrence presented the financial statements.

Assets of approx. \$311,000, 6.7% more than same time last year. Expenses of \$4200 this past month. We received approx. \$50,000 in January. All outgoing checks are accounted for.

State Aid – some libraries have received State Aid.

8. Old Business:

a. Status of SMLC Grants

- i. Mel Delivery: Teresa has received requests from Kalamazoo and Plainwell.
- ii. Technology: Teresa has received requests from Benton Harbor, Galien, Lincoln Twp., Marcellus, Niles, Paw Paw, Plainwell, St. Joe, Sodus, Vicksburg, Watervliet, and Willard.
- iii. Collection Development: Ann has received requests from 11 libraries.
- iv. Professional Development: Lawrence has received 6 requests.

NOTE: All grant requests should be submitted no later than September 1, 2010.

9. New Business:

a. Grand Rapids Public Library and Kent District Library requests to join SMLC.

We have not been officially approached by either library. We will wait to hear from them again before making a decision on this issue.

b. Misc. information from State meetings – Rick

Co-op Directors meeting will be held on April 16, and Rick will attend.

**Southwest Michigan Library Cooperative  
Council Meeting Minutes  
Thursday, April 15, 2010 7:00 p.m.  
South Haven District Library**

c. Committee Reports (if any)

Tim – The next TAG meeting will be held in late May or early June. The update SMLC web page is almost ready to launch.

d. General information sharing from all members

**Allegan:** They will ask for a millage for the district in August. They are hiring their first full-time youth services librarian.

**Augusta:** They will begin Plinkit (website) training this week.

**Battle Creek:** Steve Lopez will be at Willard next week.

**Benton Harbor:** The design for a renovation of their building is ready, and they are starting a \$4,000,000 capital campaign.

**Berrien Springs:** They are getting ready for Summer Reading.

**Bridgman:** They will have a special Friends Evening at the Library to promote the Friends group.

**Cass:** They are beginning a downloadable audiobooks service. Jennifer will distribute the Pizza Hut coupons when they arrive in May.

**Dowagiac:** Kathy Johnson began her tenure as the new director on March 1. Author Dennis Lehane will be at the Dowagiac Fine Arts Festival this year.

**Eau Claire:** They are getting ready for Summer Reading.

**Galesburg:** They are working toward becoming a district library.

**Hartford:** They have a USDA loan in process for a new Teen room and handicapped ramp.

**KIA:** They are featuring storytimes, book discussions and other programs in the Spring and Summer. The work of local artists is now on display.

**Otsego:** Their Friends group is growing. Bonnie Jo Campbell is coming to do a program. Tim Twist, a banjo player, will perform April 20. They have begun a rotating art display. They are now using Wowbrary, an e-mail newsletter, to promote their new acquisitions.

**Paw Paw:** They are still working on the new building. The architect is drawing up plans. This year they will conduct a capital campaign, and next year will ask for a millage. They have a stimulus loan already.

**Portage:** The new circ area will open next month, which will be 50% self check-out. They have started a Favorite Authors program (automatic reserves) and a Hot Picks collection.

**Southwest Michigan Library Cooperative  
Council Meeting Minutes  
Thursday, April 15, 2010 7:00 p.m.  
South Haven District Library**

**St. Joe:** They are shopping for a video surveillance system, which will be paid for by a donor. Mary Kynast announced she will be retiring in a couple of months.

**Sodus:** They have a new Friends group, who paid for a new library sign. They are almost done indexing their local history collection.

**South Haven:** They are now using mConsole rather than PC Cop to manage their public Internet stations.

**Watervliet:** They are investigating the installation of handicapped access to their back door.

e. Select location of July 8 Council meeting

The next council meeting will be held at the St. Joseph library on Thursday, July 8. Dinner will begin at 6:00 pm, with the meeting to begin at 7:00 pm.

9. Other announcements

a. **SMLC Public Directors Meeting**

The meeting will be held May 7 at the Niles District Library. Coffee at 9:30 am, meeting to begin at 10:00 am. Please RSVP nancy and indicate if you wish to stay for lunch. Nancy's e-mail is [nstudebaker@nileslibrary.com](mailto:nstudebaker@nileslibrary.com).

10. Adjournment

Motion to adjourn at 8:45 pm by Shirley Jones, with support by Dennis Krepps. Motion carried.

Minutes taken by Teresa Stannard