

SOUTHWEST MICHIGAN LIBRARY COOPERATIVE  
BOARD MEETING AGENDA

September 16, 2010 at 3:00 pm

Paw Paw District Library

1. Call to Order
2. Corrections or additions to Agenda
3. Approval of September 16, 2010 Agenda
4. Approval of August 12, 2010 Minutes (see Board Minutes p.1-3)
5. Treasurer's Report
  - a. Financial report – Lawrence (see Treasurer pp. 1-6)
  - b. Approval of Bills to be Paid
6. Old Business
  - a. 2009-2010 Grants – recap
  - b. 2010-2011 Proposed grants to SMLC member public libraries – confirm technology, professional and collection development grants
  - c. Coop-wide MLA fee
  - d. SMLC Reception at MLA
  - e. Nominations for 2010-2011 SMLC Board officers
  - f. Number of meetings (Board and Council) to be held each year.
7. New Business
  - a. Plan of Service – approve changes (addition of member libraries Three Rivers and Martin)
  - b. Set agenda for October Council meeting (see Council Agenda, p. 1)
  - c. Confirm locations for upcoming meetings  
October 14: Willard Library in Battle Creek. 6:00 pm dinner, 7:00 pm Council. Board meeting to follow Council. (Discussion needed: Ryan has received a request to start the Council meeting at an earlier hour.)
8. Comments from Board Members
9. Adjournment

**SOUTHWEST MICHIGAN LIBRARY COOPERATIVE  
BOARD MEETING MINUTES**

August 12, 2010 at 3:00 pm  
Otsego District Public Library

**Attendance:** Deborah Jones, Lawrence Kapture, Dennis Krepps, John Mohney, Jennifer Ray, Teresa Stannard, Ralph Weesies, Ryan Wieber

**Absent:** Stephanie Daniels, Ann Rohrbaugh, Sherry Sims

**Also present:** Rick Hulsey

**1. Call to Order**

The meeting was called to order by President Wieber at 3:10 pm.

**2. Corrections or additions to Agenda**

None

**3. Approval of August 12, 2010 Agenda**

The agenda was approved on a motion by Dennis Krepps with support from Lawrence Kapture.

**4. Approval of July 8, 2010 Minutes**

The minutes of the July 8, 2010 Board meeting were approved on a motion by Ralph Weesies with support by Jennifer Ray.

**5. Treasurer's Report**

**a. Financial report – Lawrence**

The current balance is approx. \$231,000, which is 31% less than last year. We haven't yet received the second State Aid check.

**b. Approval of Bills to be Paid**

The July bills, in the amount of \$44,291.76, were approved on a motion by Jennifer Ray with support from Ralph Weesies.

**6. Old Business**

**a. Grants – final reminder to membership about Sept. 1 deadline**

Rick Hulsey will call those libraries who haven't yet applied for grants.

**b. Overdrive online audiobook service**

Ryan reported that 10-11 libraries have expressed interest in joining the Overdrive consortium. Once the consortium is established, new libraries may join every quarter.

**c. Iron Mountain storage**

Rick reported that we have 74 boxes of SMLC records stored at Iron Mountain. Sherry Sims has 26 boxes at her home, and she is weeding through the records to determine what can be discarded and what should be retained for scanning. Our goal is to reduce the records to a manageable amount and store them at a member library rather than at Iron Mountain. Rick has designated \$4000 in next year's budget to defray the cost of sorting and scanning the records.

SOUTHWEST MICHIGAN LIBRARY COOPERATIVE  
BOARD MEETING MINUTES

August 12, 2010 at 3:00 pm  
Otsego District Public Library

**7. New Business**

**a. 2010-2011 Budget**

The proposed 2010-2011 budget was approved on a motion by Teresa Stannard with support by Lawrence Kapture.

REVENUE	March 2009/10	October 2010/11
	Amendment	New Budget
State Aid	\$122,695.00	\$100,000.00
Misc Revenue	\$750.00	\$500.00
<b>TOTAL REVENUE</b>	<b>\$123,445.00</b>	<b>\$100,500.00</b>
<b>EXPENDITURES</b>		
Governance	\$8,000.00	\$6,000.00
Printing/Copying/Supplies	\$3,000.00	\$3,000.00
Service/Program Expenses	\$200,000.00	\$142,000.00
Business Services	\$9,000.00	\$9,000.00
Technology	\$2,000.00	\$2,000.00
Bonding/ Insurance	\$1,500.00	\$1,500.00
Computer Services	\$2,000.00	\$6,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$225,500.00</b>	<b>\$169,500.00</b>
Revenue over Expenditures	\$102,055.00	-\$69,000.00
Fund Bal Beg Yr	\$317,360.00	\$215,305.00
Est Fund Balance End of Year	\$215,305.00	\$146,305.00
<b>Fund Balance</b>		
Reserve Fund at 13%	\$29,315.00	\$22,035.00
Unreserved Fund Balance	\$185,990.00	\$124,270.00
<b>Total</b>	<b>\$215,305.00</b>	<b>\$146,305.00</b>

# SOUTHWEST MICHIGAN LIBRARY COOPERATIVE BOARD MEETING MINUTES

August 12, 2010 at 3:00 pm  
Otsego District Public Library

## **b. 2010-2011 Grants**

Approval of the proposed 2010-2011 grants was tabled until we know more about the cost of providing MLA membership to all SMLC member public libraries. We anticipate paying the delivery and movie licensing (if approved) at the beginning of the next fiscal year (October 1). Because our fund balance is getting low we will need to wait for State Aid money to arrive before paying any other grants.

## **c. Nominating committee**

Deb Jones and Dennis Krepps agreed to serve as the nominating committee. They will bring a slate of candidates for 2010-2011 SMLC Board Officers to the September meeting. Next year's Board will consist of the following libraries: Benton Harbor, Galien, Hartford, Kalamazoo, Kalamazoo Institute of the Arts, Paw Paw, Plainwell, Portage, Portage Central Middle School, South Haven, and Vicksburg.

## **d. Confirm locations for upcoming meetings**

September 16: Paw Paw @ 3:00 pm (Note this is the third week in September)  
October 14: (Council & Board) Battle Creek @ 7:00 pm (Dinner at 6:00 pm; Board meeting to follow Council)  
November 11: KIA (Kalamazoo) @ 3:00 pm

## **e. MLA meeting**

Rick might organize an SMLC meeting during the MLA Annual Conference in Traverse City in November.

## **f. Reduce number of meetings?**

Rick proposed reducing the number of Council meetings to three per year (eliminating the January meeting) and reducing the number of Board meetings to 8 (the Board would not meet in the same month as the Public Directors meeting).

## **8. Comments from Board Members**

Ryan reported that the old Otsego library building was sold to AESA for use by special needs students.

Teresa reported that oral histories have been successfully posted on the Parchment library's website.

## **9. Adjournment**

Meeting was adjourned at 4:28 pm on a motion by Ralph Weesies with support from Dennis Krepps.

3:03 PM  
 09/02/10  
 Accrual Basis

**Southwest Michigan Library Cooperative**  
**Profit & Loss**  
 August 1 - 30, 2010

	Aug 1 - 30, 10	Oct 1, '09 - Aug 30, 10
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4 · Contributed support		
4020 · Direct Aid	0.00	59,825.02
<b>Total 4 · Contributed support</b>	<u>0.00</u>	<u>59,825.02</u>
<b>Total Income</b>	0.00	59,825.02
<b>Expense</b>		
7000 · Grant & contract expense		
7030 · Allocations to affiliates	39,298.99	152,747.94
7060 · Benefits paid to or for members	0.00	5,881.58
<b>Total 7000 · Grant &amp; contract expense</b>	<u>39,298.99</u>	<u>158,629.52</u>
7200 · Salaries & related expenses		
7210 · Officers & directors salaries	0.00	7,800.00
7220 · Salaries & wages - other	105.00	555.00
7230 · Sub contractor expense	470.00	470.00
<b>Total 7200 · Salaries &amp; related expenses</b>	<u>575.00</u>	<u>8,825.00</u>
7500 · Other personnel expenses		
7520 · Accounting fees	30.00	4,868.76
<b>Total 7500 · Other personnel expenses</b>	<u>30.00</u>	<u>4,868.76</u>
7600 · Membership Dues		
7614 · MLA	0.00	455.00
7600 · Membership Dues - Other	0.00	125.00
<b>Total 7600 · Membership Dues</b>	<u>0.00</u>	<u>580.00</u>
8100 · Non-personnel expenses		
8140 · Delivery		
8142 · Postage	107.34	107.34
<b>Total 8140 · Delivery</b>	<u>107.34</u>	<u>107.34</u>
<b>Total 8100 · Non-personnel expenses</b>	107.34	107.34
8500 · Technology		
8501 · Application Hosting	0.00	550.00
<b>Total 8500 · Technology</b>	<u>0.00</u>	<u>550.00</u>
8520 · Bldg/wc/Bonding Insurance	171.60	1,249.60
8700 · Supplies		
8703 · Food	34.00	385.62
8707 · Other Office Supplies	0.00	1,565.76
<b>Total 8700 · Supplies</b>	<u>34.00</u>	<u>1,951.38</u>
<b>Total Expense</b>	<u>40,216.93</u>	<u>176,761.60</u>
<b>Net Ordinary Income</b>	<u>-40,216.93</u>	<u>-116,936.58</u>
<b>Net Income</b>	<u><u>-40,216.93</u></u>	<u><u>-116,936.58</u></u>

3:04 PM  
 09/02/10  
 Accrual Basis

**Southwest Michigan Library Cooperative**  
**Balance Sheet**  
 As of August 31, 2010

	<u>Aug 31, 10</u>	<u>Aug 31, 09</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1010 · LaSalle - operating	218,774.25	320,834.99	-102,060.74	-31.8%
<b>Total Checking/Savings</b>	<u>218,774.25</u>	<u>320,834.99</u>	<u>-102,060.74</u>	<u>-31.8%</u>
<b>Total Current Assets</b>	<u>218,774.25</u>	<u>320,834.99</u>	<u>-102,060.74</u>	<u>-31.8%</u>
<b>TOTAL ASSETS</b>	<u><b>218,774.25</b></u>	<u><b>320,834.99</b></u>	<u><b>-102,060.74</b></u>	<u><b>-31.8%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts payable	34,557.18	15,250.00	19,307.18	126.6%
<b>Total Accounts Payable</b>	<u>34,557.18</u>	<u>15,250.00</u>	<u>19,307.18</u>	<u>126.6%</u>
Other Current Liabilities				
2160 · Michigan Withholdings	-272.43	-272.43	0.00	0.0%
<b>Total Other Current Liabilities</b>	<u>-272.43</u>	<u>-272.43</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total Current Liabilities</b>	<u>34,284.75</u>	<u>14,977.57</u>	<u>19,307.18</u>	<u>128.9%</u>
<b>Total Liabilities</b>	<u>34,284.75</u>	<u>14,977.57</u>	<u>19,307.18</u>	<u>128.9%</u>
Equity				
3000 · Unrestricted net assets	275,010.34	275,010.34	0.00	0.0%
3010 · Unrestrict (retained earnings)	27,100.33	-10,097.72	37,198.05	368.4%
Net Income	-117,621.17	40,944.80	-158,565.97	-387.3%
<b>Total Equity</b>	<u>184,489.50</u>	<u>305,857.42</u>	<u>-121,367.92</u>	<u>-39.7%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>218,774.25</b></u>	<u><b>320,834.99</b></u>	<u><b>-102,060.74</b></u>	<u><b>-31.8%</b></u>

**Southwest Michigan Library Cooperative**  
**General Ledger**  
**As of August 30, 2010**

3:04 PM  
 09/02/10  
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>1010 - LaSalle - operating</b>							
Bill Pmt -Check	8/9/2010	2685	*Portage District Lib...	TECH Grant ...	2010 - Accoun...	-2,000.00	230,818.14
Bill Pmt -Check	8/9/2010	2684	Accounting Consult...	Accounting S...	2010 - Accoun...	-15.00	228,818.14
Bill Pmt -Check	8/9/2010	2686	Iron Mountain	DOCUMENT ...	2010 - Accoun...	-131.00	228,687.14
Bill Pmt -Check	8/9/2010	2687	Osseo District Publi...	PROFESSIO...	2010 - Accoun...	-1,000.00	227,687.14
Bill Pmt -Check	8/9/2010	2688	Secant Technologies	APPLICATIO...	2010 - Accoun...	-50.00	227,622.14
Bill Pmt -Check	8/9/2010	2689	Three Oaks Towns...	TECH GRANT	2010 - Accoun...	-2,000.00	225,622.14
Bill Pmt -Check	8/20/2010	2690	* Cass District Library		2010 - Accoun...	-107.34	225,514.80
Bill Pmt -Check	8/20/2010	2691	*Portage District Lib...	Professional ...	2010 - Accoun...	-990.00	224,524.80
Bill Pmt -Check	8/20/2010	2692	Bridgman Public Lib...	PROFESSIO...	2010 - Accoun...	-1,000.00	223,524.80
Bill Pmt -Check	8/20/2010	2693	Cornstock Townshi...	TECH Grant ...	2010 - Accoun...	-2,000.00	221,524.80
Bill Pmt -Check	8/20/2010	2694	Dowagiac District Li...	Professional ...	2010 - Accoun...	-563.55	220,961.25
Bill Pmt -Check	8/20/2010	2695	Lawton Public Library	PROFESSIO...	2010 - Accoun...	-98.00	220,863.25
Bill Pmt -Check	8/20/2010	2696	Ray, Jennifer		2010 - Accoun...	-34.00	220,829.25
Bill Pmt -Check	8/20/2010	2697	Rick Hulsey		2010 - Accoun...	-1,950.00	218,879.25
Bill Pmt -Check	8/20/2010	2698	Timothy Wiggins	7 Hours at \$1...	2010 - Accoun...	-105.00	218,774.25
			Total 1010 - LaSalle - operating			-12,043.89	218,774.25
<b>1011 - LaSalle MM Checking</b>							
Total 1011 - LaSalle MM Checking							0.00
<b>1020 - Chemical/Shoreline - Payroll</b>							
Total 1020 - Chemical/Shoreline - Payroll							0.00
<b>1021 - Chemical Bank Savings</b>							
Total 1021 - Chemical Bank Savings							0.00
<b>1022 - Fifth Third Bank</b>							
Total 1022 - Fifth Third Bank							0.00
<b>1040 - Petty cash</b>							
Total 1040 - Petty cash							0.00
<b>1110 - Accounts receivable</b>							
Total 1110 - Accounts receivable							0.00
<b>1210 - Pledges receivable</b>							
Total 1210 - Pledges receivable							0.00
<b>1215 - Doubtful pledges allowance</b>							
Total 1215 - Doubtful pledges allowance							0.00
<b>1225 - Discounts - long-term pledges</b>							
Total 1225 - Discounts - long-term pledges							0.00

Southwest Michigan Library Cooperative  
General Ledger  
As of September 9, 2010

Type	Date	Num	Name	Memo	Split	Amount	Balance
1010 - LaSalle - operating							230,818.14
Bill Pmt -Check	8/9/2010	2685	*Portage District Lib...	TECH Grant ...	2010 - Accoun...	-2,000.00	228,818.14
Bill Pmt -Check	8/9/2010	2684	Accounting Consult...	Accounting S...	2010 - Accoun...	-15.00	228,803.14
Bill Pmt -Check	8/9/2010	2686	Iron Mountain	DOCUMENT ...	2010 - Accoun...	-131.00	228,672.14
Bill Pmt -Check	8/9/2010	2687	Otsego District Publ...	PROFESSIO...	2010 - Accoun...	-1,000.00	227,672.14
Bill Pmt -Check	8/9/2010	2688	Secant Technologies	APPLICATIO...	2010 - Accoun...	-50.00	227,622.14
Bill Pmt -Check	8/9/2010	2689	Three Oaks Towns...	TECH GRANT	2010 - Accoun...	-2,000.00	225,622.14
Bill Pmt -Check	8/20/2010	2690	* Cass District Library		2010 - Accoun...	-107.34	225,514.80
Bill Pmt -Check	8/20/2010	2691	*Portage District Lib...	Professional ...	2010 - Accoun...	-990.00	224,524.80
Bill Pmt -Check	8/20/2010	2692	Bridgman Public Lib...	PROFESSIO...	2010 - Accoun...	-1,000.00	223,524.80
Bill Pmt -Check	8/20/2010	2693	Comstock Townshi...	TECH Grant ...	2010 - Accoun...	-2,000.00	221,524.80
Bill Pmt -Check	8/20/2010	2694	Dowagiac District Li...	Professional ...	2010 - Accoun...	-863.55	220,661.25
Bill Pmt -Check	8/20/2010	2695	Lawton Public Library	PROFESSIO...	2010 - Accoun...	-98.00	220,563.25
Bill Pmt -Check	8/20/2010	2696	Ray, Jennifer		2010 - Accoun...	-34.00	220,529.25
Bill Pmt -Check	8/20/2010	2697	Rick Hulsey		2010 - Accoun...	-1,950.00	218,579.25
Bill Pmt -Check	8/20/2010	2698	Timothy Wiggins	7 Hours at \$1...	2010 - Accoun...	-105.00	218,474.25
Bill Pmt -Check	9/2/2010	2700	* Cass District Library		2010 - Accoun...	-3,000.00	215,474.25
Bill Pmt -Check	9/2/2010	2701	*Berrien Springs Co...	2009-2010 P...	2010 - Accoun...	-907.15	214,567.10
Bill Pmt -Check	9/2/2010	2702	*galesburg memori...		2010 - Accoun...	-3,000.00	211,567.10
Bill Pmt -Check	9/2/2010	2703	*Richland Communit...		2010 - Accoun...	-2,660.00	209,207.10
Bill Pmt -Check	9/2/2010	2704	*Sodus Township Li...		2010 - Accoun...	-1,000.00	208,207.10
Bill Pmt -Check	9/2/2010	2705	*South Haven Mem...		2010 - Accoun...	-2,000.00	206,207.10
Bill Pmt -Check	9/2/2010	2706	*Three Rivers Publi...	SMLC TECH ...	2010 - Accoun...	-30.00	204,177.10
Bill Pmt -Check	9/2/2010	2699	Accounting Consult...	Accounting S...	2010 - Accoun...	-2,000.00	202,177.10
Bill Pmt -Check	9/2/2010	2707	Climax Lawrence M...	TECH GRANT	2010 - Accoun...	-1,000.00	201,177.10
Bill Pmt -Check	9/2/2010	2708	Comstock Townshi...	2009-2010 P...	2010 - Accoun...	-4,000.00	197,177.10
Bill Pmt -Check	9/2/2010	2709	Eau Claire District L...		2010 - Accoun...	-2,000.00	195,177.10
Bill Pmt -Check	9/2/2010	2710	Hartford Public Libr...		2010 - Accoun...	-2,000.00	193,177.10
Bill Pmt -Check	9/2/2010	2711	Kalamazoo Public L...		2010 - Accoun...	-2,000.00	191,177.10
Bill Pmt -Check	9/2/2010	2712	New Buffalo Towns...		2010 - Accoun...	-2,000.00	189,177.10
Bill Pmt -Check	9/2/2010	2713	Otsego District Pub...	SMLC TECH ...	2010 - Accoun...	-470.00	188,707.10
Bill Pmt -Check	9/2/2010	2714	SHARON SIMS		2010 - Accoun...	-848.00	187,859.10
Bill Pmt -Check	9/2/2010	2715	Three Oaks Towns...	PROFESSIO...	2010 - Accoun...	-875.84	186,983.26
Bill Pmt -Check	9/2/2010	2716	*galesburg memori...	SMLC PROF...	2010 - Accoun...	-1,000.00	185,983.26
Bill Pmt -Check	9/2/2010	2717	*Three Rivers Publi...		2010 - Accoun...	-634.59	185,348.67
Bill Pmt -Check	9/2/2010	2718	Gallen Township Pu...	slmc prof dev...	2010 - Accoun...	-910.00	184,438.67
Bill Pmt -Check	9/2/2010	2719	Hartford Public Libr...	SMLC PROF...	2010 - Accoun...	-171.60	184,267.07
Bill Pmt -Check	9/2/2010	2720	INDIANA INSURAN...		2010 - Accoun...	-50.00	184,217.07
Bill Pmt -Check	9/2/2010	2721	Secant Technologies	APPLICATIO...	2010 - Accoun...	-46,601.07	137,616.00
			Total 1010 - LaSalle - operating				184,217.07
1011 - LaSalle MM Checking							0.00
Total 1011 - LaSalle MM Checking							0.00
1020 - Chemical/Shoreline - Payroll							0.00
Total 1020 - Chemical/Shoreline - Payroll							0.00

	(09/10 Budget)		
	<u>August 10</u>	<u>Budget</u>	<u>August difference</u>
Ordinary Income/Expense			
Income			
4 · Contributed support	-		-
6 · Earned revenues	-	83.33	(83.33)
5490 · Miscellaneous revenue	-		-
<b>Total Income</b>		<u>83.33</u>	<u>(83.33)</u>
Expense			
7000 · Grant & contract expense	39,298.99	16,666.66	22,632.33
7200 · Salary & Related Expenses	575.00	-	575.00
7500 · Other personnel expenses	30.00	750.00	(720.00)
7600 · Membership dues	-	-	-
8100 · Non-personnel expenses	-	-	-
8120 · Governance	-	666.67	(666.67)
8142 · Postage	107.34	-	107.34
8170 · Printing & copying	-	-	-
8300 · Travel & meetings expenses	-	-	-
8500 · Technology	-	166.67	(166.67)
8520 · Bldg/wc/Bonding Insurance	171.60	-	171.60
8540 · Staff development	-	-	-
8550 · Union Catalog & Ill	-	-	-
8560 · Outside computer services	-	-	-
8700 · Supplies	34.00	250.00	(216.00)
<b>Total Expense</b>	<u>40,216.93</u>	<u>18,500.00</u>	<u>21,716.93</u>
<b>Net Ordinary Income</b>	<u>(40,216.93)</u>	<u>(18,416.67)</u>	<u>(21,800.26)</u>
<b>Net Income</b>	<u>(40,216.93)</u>	<u>(18,416.67)</u>	<u>(21,800.26)</u>

	August Actual	YTD Actual	TOTAL Oct '09 - Sep 10	YTD Budget	Variance
Ordinary Income/Expense					
Income					
4 - Contributed support	-	59,825.02	185,000.00	185,000.00	(125,174.98)
5 - Earned revenues	-	-	1,000.00	916.67	(916.67)
5490 - Miscellaneous revenue	-	-	0.00	0.00	-
Total Income	-	59,825.02	186,000.00	185,916.67	(126,091.65)
Expense					
8120 - Governance	-	-	8,000.00	7,333.33	(7,333.33)
7000 - Grant & contract expense	39,298.99	158,629.52	200,000.00	183,333.33	(24,703.81)
7200 - Salaries & related expenses	575.00	8,825.00	0.00	0.00	8,825.00
7500 - Other personnel expenses	30.00	4,868.76	9,000.00	8,250.00	(3,381.24)
7600 - Membership Dues	-	580.00	0.00	0.00	580.00
8100 - Non-personnel expenses	107.34	107.34	0.00	0.00	107.34
8200 - Occupancy expenses	-	-	0.00	0.00	-
8300 - Travel & meetings expenses	-	-	0.00	0.00	-
8500 - Technology	-	550.00	2,000.00	1,833.33	(1,283.33)
8520 - Bldg/wc/Bonding Insurance	171.60	1,249.60	1,500.00	750.00	499.60
8540 - Staff development	-	-	0.00	0.00	-
8550 - Union Catalog & Ill	-	-	0.00	0.00	-
8560 - Outside computer services	-	-	0.00	0.00	-
8700 - Supplies / Printing / Copying	34.00	1,951.38	3,000.00	2,750.00	(798.62)
Total Expense	40,216.93	176,761.60	223,500.00	204,249.99	(27,488.39)
Net Ordinary Income	(40,216.93)	(116,936.58)	-37,500.00	-18,333.32	(98,603.26)
Net Income	(40,216.93)	(116,936.58)	-37,500.00	-18,333.32	(98,603.26)

	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	March 10	April 10	May 10	June 10	July 10	August 10	September 10
Ordinary Income/Expense												
Income												
4 - Contributed support				59,825.02						0.00	0.00	0.00
5 - Earned revenues										0.00	0.00	0.00
5490 - Miscellaneous revenue										0.00	0.00	0.00
Total Income				59,825.02								
Expense												
8120 - Governance												
8142 - Postage												
8170 - Printing & copying												
7000 - Grant & contract expense	5,981.58		8,000.00	8,978.40	9,000.00	4,000.00	2,000.00	16,128.00	6,000.00	34,400.00	39,298.99	
7200 - Salary & Related Expenses		1,950.00			1,850.00	120.00		2,175.00			575	
7500 - Other personnel expenses		60.00	430.00	99.38	54.38	90.00	75.00	45.00	90.00	90.00	30.00	
7600 - Membership Dues				455.00							107.34	
8100 - Non-personnel expenses												
8200 - Occupancy expenses												
8300 - Travel & meetings expenses												
8500 - Technology												
8520 - Bid/Proc/Bonding Insurance												
8540 - Staff development												
8550 - Union Catalog & Ill												
8560 - Outside computer services												
8700 - Supplies	351.62		125.00	125.00	234.00					131.00	34.00	
Total Expense	6,333.20	2,060.00	8,605.00	9,707.78	11,338.38	4,210.00	3,203.00	18,348.00	6,090.00	34,671.00	40,216.93	0.00
Net Ordinary Income	(6,333.20)	(2,060.00)	(6,605.00)	50,117.24	(11,338.38)	(4,210.00)	(3,203.00)	(18,348.00)	(6,090.00)	(34,671.00)	(40,216.93)	0.00
Net Income	(6,333.20)	(2,060.00)	(6,605.00)	50,117.24	(11,338.38)	(4,210.00)	(3,203.00)	(18,348.00)	(6,090.00)	(34,671.00)	(40,216.93)	0.00

	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	March 10	April 10	May 10	June 10	July 10	August 10	September 10
Ordinary Income/Expense												
Income				59,825.02	-	-	-	-	-	0.00	0.00	0.00
4 - Contributed support				-	-	-	-	-	-	0.00	0.00	0.00
5 - Earned revenues				-	-	-	-	-	-	0.00	0.00	0.00
5490 - Miscellaneous revenue				-	-	-	-	-	-	0.00	0.00	0.00
Total Income				59,825.02	-	-	-	-	-	0.00	0.00	0.00
Expense												
8120 - Governance												
8142 - Postage												
8170 - Printing & copy/fig												
7000 - Grant & contract expense	6,891.58	3,000.00	8,000.00	10,978.40	9,005.00	9,980.00	2,000.00	16,128.00	15,289.00	37,693.55	39,288.89	
7200 - Salary & Related Expenses	105.00	1,850.00		1,950.00	1,950.00	120.00		2,175.00		1950	575	
7500 - Other personnel expenses	400.00	5,195.00	460.00	89.38	159.38	135.00	105.00	60.00	135.00	90.00	30.00	
7600 - Membership Dues				455.00					125.00		107.34	
8100 - Non-personnel expenses												
8200 - Occupancy expenses												
8300 - Travel & meetings expenses		100.00	50.00	50.00	100.00	50.00	50.00	50.00	50.00	50	171.6	
8500 - Technology							1,078.00					
8520 - Bldg/ve/Bonding Insurance												
8540 - Staff development												
8550 - Union Catalog & Ill												
8550 - Outside computer services												
8700 - Supplies	476.82	125.00	125.00	125.00	234.00	131.00	131.00	131.00	307.76	131.00	34.00	
Total Expense	7,863.20	8,370.00	8,635.00	11,707.78	11,443.38	10,428.00	3,964.00	18,544.00	15,916.76	40,174.55	40,216.83	0.00
Net Ordinary Income	(7,863.20)	(8,370.00)	(8,635.00)	48,117.24	(11,443.38)	(10,428.00)	(3,364.00)	(18,544.00)	(15,916.76)	(40,174.55)	(40,216.83)	0.00
Net Income	(7,863.20)	(8,370.00)	(8,635.00)	48,117.24	(11,443.38)	(10,428.00)	(3,364.00)	(18,544.00)	(15,916.76)	(40,174.55)	(40,216.83)	0.00

↑ updated 9/10/2

SOUTHWEST MICHIGAN LIBRARY COOPERATIVE  
COUNCIL MEETING AGENDA

Thursday, October 14, 2010

6:00 pm Dinner; 7:00 pm meeting; Board meeting to follow  
Willard Library, Battle Creek

1. Call to order
2. Roll Call: to be taken from sign-up sheets
3. Approval of October 14, 2010 agenda
4. Program
5. Approval of July 8, 2010 minutes (see Council Minutes pp 1-3)
6. Treasurer's report (see Treasurer's Report pp 1-7)
  - a. Review of 2010-2011 Budget approved by Board in August (Rick, Lawrence)
7. Old Business
  - a. Recap of SMLC 2009-2010 grants
    - MeL Delivery: Teresa
    - Technology: Teresa
    - Collection Development: Ann
    - Professional Development: Lawrence
  - b. Coop-wide MLA fee
8. New Business
  - a. Board membership for 2010-2011; report from Nominating Committee Deb Jones and Dennis Krepps.
  - b. Plan of Service – approval of changes (addition of member libraries Martin and Three Rivers) (Change Augusta to Class III).
  - c. SMLC Reception at MLA
  - d. Number of meetings (Board and Council) to be held each year
  - e. Misc. from meetings; future of library cooperatives - Rick
  - f. Committee Reports
  - g. General information sharing from all members
  - h. Select location of next Council meeting (April 14, 2011?)
  - i. Select location and date of next Public Directors meeting
9. Other announcements
10. Adjournment