

SOUTHWEST MICHIGAN LIBRARY COOPERATIVE
COUNCIL MEETING: AGENDA
OCTOBER , 2011 2:00PM
BENTON HARBOR PUBLIC LIBRARY

MEMBERS PRESENT:

Katie Bell-Moore—Plainwell, Christine Berro—Portage, Stephanie Daniels—Hartford
Jim France—South Haven, Ann Green—Eau Claire, Mary K. Hill—Lincoln Township
Rick Hulsey—Willard/Battle Creek, Katherine Johnson—Dowagiac, Kristine Knezic—Berrien Springs
Lawrence Kapture-Portage, Dennis Kreps—Kalamazoo Institute of Arts, Kay LePierre—Richland
Lauren Matacio—Andrews University, John Mohney—Paw Paw, Christine Nofsinger—Marcellus
Ann Perrigo—Allegan, Carol Richardson—Bridgman, Chris Roussel—Lawton, Kate Scheid—Buchanan
Lynn Sisson—Sodus, Ryan Wieber—Otsego, Tim Wiggins—Cass, Faith Wolbers--Coloma

1. Meeting called to order at 2:03pm

Fred introduced new library directors to the Council:

- Lynn Cisson: Director of the Sodus Library
- Jim France: Director of the South Haven Library

All Council members then introduced themselves as well.

2. Approval of Agenda

A. Greene moved approval of the agenda; seconded by C. Berro
Motion carried

3. Approval of July Council Meeting Minutes

K. LaPierre moved approval of July Council Minutes; seconded by C. Roussel
Motion carried

4. Financial Report (September and October)

L. Kapture presented general report for September and October:

The Cooperative began its fiscal year at approximately \$170,000, and will complete the year at approximately \$180,000.

Reports on Co-Op Mini-grants:

A total of 27 grants (professional development/collection development and/or technology) were awarded to member public libraries, totaling \$30,000.

37 libraries received SMLC Mini-Grants to fund participation for access to the Film-Licensing program.

Audit: L. Kapture is arranging the annual audit with Siegfried-Crandall, about which he will report to the Council/Board in December.

5. Old Business

R. Hulsey outlined the proposed 2011-2012 budget:

Anticipating c. \$150,000 in state aid

Anticipating c. \$207,000 in expenses

Estimated fund balance of approximately \$119,000

Rick described the Co-Op's outlook as "favorable."

Rick then requested approval of the 2011-2012 budget:

M. Hill moved to approve the budget; seconded by C. Berro

Motion carried.

Board Rotation Schedule

Board members serve two-year terms

Rick described current situation with changes as outlined in the document provided (see Board Packet materials for details); Rick then requested approval by council:

A. Perrigo moved to approve Board Rotation Schedule as presented; seconded by

S. Daniels; Motion carried.

Meeting schedule

Due to anticipated (inclement) weather, the combining of Public Library Directors' meetings R. Hulsey recommended a reduction in the number of meetings, as follows:

Meeting schedule includes eight (board) meetings per year, with Council Meetings combined with PL directors meetings.

S. Daniels moved to accept said meeting schedule; seconded by K. Sheid

Motion carried.

SMLC Core Services priorities

As Director, R. Hulsey requested the Board/Council identify a prioritized list of "core services" of the SMLC Co-Op. He offered the Council the following services, in priority order:

1. Web presence
2. MeL delivery
3. Institutional memberships
 - a. MLA
 - b. MCLS
4. Film Licensing
5. Co-Op Mini-Grants
 - a. Collection Development/Professional Development
 - b. Technology grants

Rick then requested the Council for its prioritized list; **Council requested shifting Film Licensing to the lowest priority.**

A. Perrigo made a motion to approve the revised priority list; seconded by C. Berro
Motion carried.

6. New Business

Council members rose the question arises...does the state's new 80/20 insurance requirement (with cap of \$15,000) impact libraries? The consensus was that indeed district libraries must comply; however, perhaps other libraries can opt out.

7. Comments and sharing from members

Council members discussed several general topics, including changes in the state's assessment of Personal Property Tax and how it would impact libraries. The Michigan Municipal League has developed talking points pertinent to libraries' perspective. Other topics discussed: legislation regarding filtering for libraries; tax capture

T. Wiggins reported that he will soon make his Technology Advisory Group information available.

Meeting adjourned at 2:42 pm